



**Department of Education and  
Early Childhood Development**



**Victorian Registration &  
Qualifications Authority**

**MEMORANDUM OF UNDERSTANDING**

**Between  
the Victorian Registration and Qualifications Authority and the Office for Planning,  
Strategy and Coordination, Department of Education and Early Childhood  
Development,**

**Data transfer between VRQA State Register and DEECD Entity Register**

The Memorandum of Understanding (MoU) agrees that the following data (see Schedule 1) will be transferred between the VRQA State Register and the DEECD Entity Register.

***State Register to the Entity Register***

Data transferring from the State Register to the Entity Register will include changes to non-government school's data.

The data in Schedule 1 will be transferred automatically between the State Register and the Entity Register on a daily basis. This will occur through the creation of a file for each dataset which is placed in a directory which is totally independent of both systems.

The proposed process will maintain security of all data and automate data transfer.

*The VRQA agrees to the Memorandum of Understanding to allow the proposed data transfer between the State Register and the Entity Register.*

Signed:   
Date: 9/4/09  
Lynn Glover, Director, VRQA

*The OPSC agrees to the Memorandum of Understanding to allow the proposed data transfer between the State Register and the Entity Register.*

Signed:   
Date: 22/4/09  
Tony Cook, Deputy Secretary, OPSC, DEECD



Schedule 1

**Data transfer from State Register to Entity Register.**

Education Sector

Entity Type

School Number

Campus Number

Campus Name

Campus Type

Campus Status

School Admin Centre Indicator

School Name

School Type

School Status

Denomination

Affiliation

Principal- Title, First Name, Surname, Full Name

Street Address

Suburb/Town

Postcode

Postal Address

Postal Suburb/Town

Postal Postcode

Telephone Number

Fax Number

\* Address Latitude and Longitude.

Region

LGA

International Baccalaureate Indicator

Open/Close date

Update date.